



FEATHERSTONE AND BRINSFORD PARISH COUNCIL

Minutes of the Meeting of the Parish Council
held at 6.45pm on Thursday, 13th October 2022
in Featherstone and Hilton Community Centre

Present: F Beardsmore, B Clayton, R Tucker, V Lockley, T Smitheman, J Brindle and D Betts

Also Present: R Cope
Three Members of the Public
R Young, Clerk to the Council

Prior to the start of the Meeting, Andy Aston and Rachel Porter from South Staffordshire gave a presentation regarding Fly Tipping in the District mentioning the following:

- Duty of Care.
- 1285 incidents in year costing £200,000.
- Defra.
- Use of Cameras (Use in Featherstone Lane).
- Fixed Penalties.
- Types of Waste.

R Cope gave details of material left in Brookhouse Lane. F Beardsmore outlined the material around the Red, White and Blue.

1) COUNTY COUNCILLOR'S REPORT

- No matters reported.

2) DISTRICT COUNCILLOR'S REPORT

- No matters reported.

3) PUBLIC PARTICIPATION

- Member of the public asked the Clerk if he had received an email regarding Code of Conduct enquiry. The Clerk replied he had not seen that email. Email sent again and Clerk confirmed would reply within two weeks.
- Availability of Parish Council Minutes reviewed. Copies available at the Community Centre.
- The Clerk gave an update regarding grant application for new play equipment.
- Website – Need to improve and upgrade.
- Dog grooming sign on Brookhouse Lane.

A full set of minutes are available for inspection at the Community Centre
Telephone: 07855 050424 www.featherstoneandbrinsfordparishcouncil.gov.uk

4) POLICE MATTERS

- The Clerk reported he had been referred to Maggie Quinn at South Staffordshire Council regarding any prosecutions relating to none use of the designated route by commercial vehicles delivering to the Brinsford Lodge site.

5) APOLOGIES

Apologies for absence were received from J Beardsmore and M Perks.

6) MINUTES

It was proposed (T Smitheman), seconded (R Tucker) and agreed that the Minutes of the Meeting held on the 29th September 2022 be approved as a true and correct record.

Resolved: That the Minutes of the Meeting held on the 29th September 2022 be approved as a true and correct record.

7) DECLARATION OF INTEREST

Councillors T Smitheman, R Tucker and B Clayton declared an interest in relation to all matters relating to Featherstone and Hilton Community Centre.

8) MATTERS ARISING

- Line marking on New Road – Clerk to enquire with B Williams.
- Old Lane to Doctor's Surgery – D Betts confirmed some clearance had taken place.
- Mann Hummel Building – Area adjacent to building being used as a toilet plus rubbish – Clerk to send further email to Environmental Health.
- Featherstone Academy – The Clerk confirmed he had written to Adam Gatrad regarding additional pupil places.
- Brinsford Lodge – Reply from Justin Howell as follows:
 - **Will the hedge be retained on the Estate side of the road?**
The approved works to East Road will require a degree of vegetation clearance. These works will be managed and overseen by Staffordshire's County Councils, through their own contractors – we have just paid for the design work and also the implementation of the approved scheme. Clerk to ask which design selected.
 - **Has 70% occupation of houses been reached as yet?**
Following our latest sales review, 70% occupation has not been reached. We forecast we'll reach this around Christmas time. The Clerk to request current occupation number.
 - **When will work start on the Football Pitch?**
Football Pitch information has begun and will be finalised towards the end of the year. The Council will be invited to inspect the pitches, for sign off, prior to handover.

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- **Finally, could you advise regarding the current position concerning the provision of a bus stop near the entrance to the site?**
As per conversations and discussions in the early stages of the scheme, the bus stop was omitted at the request of local residents and the scheme is now approved by Staffordshire County Council. I would suggest picking this up directly with the County Council. Clerk to enquire with County Councillors.

9) HIGHWAY MATTERS

- Clerk to report – Potholes from Wolverhampton side of M54/A460 island stressing serious nature of road surface condition. Notify David Williams.
- Clerk to inform Cheryl (Highways) of the rubbish deposited on Old Lane.
- Closure of Moseley Road. Featherstone – 7th October 2022.
- Parking – Clerk to report the following:
 - Parking on yellow lines – The Avenue and all corners of road by the Chip Shop.
 - Potholes from Mann Hummel to traffic island plus need to renew white lining.

10) REPORT – FEATHERSTONE AND HILTON COMMUNITY CENTRE

- F Beardsmore reported that four companies visited Centre to provide quotations to upgrade the heating system.
- The Clerk confirmed he had written to the Parish Clerk at Hilton Parish Council regarding an arrangement to contribute towards the costs of the Community Centre.
- Finance Meeting arranged for the 26th October 2022.

11) REPORT – FEATHERSTONE FIRST RESPONDERS

- No detail of incidents received.

12) REPORT – SOUTH STAFFORDSHIRE HOUSING ASSOCIATION

- Garages in the Parish.
- Old Hall Road Garages – Not used – Clerk to enquire again if any plans for the future.

13) PLANNING

a) Planning Applications Received

- i) 22/00866/FUL
9 Whilmot Close, Featherstone
Side extension creating a Garage and Utility Room with Single Storey extension replacing existing Conservatory.

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b) Other Planning Matters

- i) 64 East Road, Brinsford – Fencing blocking garages – Report to Catherine Gutteridge at SSDC Enforcement.
- ii) Dog Grooming Advertising Signs at the bottom of The Avenue – Report to C Gutteridge.

14) CORRESPONDENCE

- C Stewart – Resignation as a Parish Councillor.
The Clerk to forward a letter/email of thanks to C Stewart for help and contribution to the Parish Council/Community. The Clerk to check with the District Council regarding Council vacancies.
- It was proposed (J Brindle), seconded (B Clayton) that the Parish Clerk should make available copies of the Minutes for the Public.

Resolved: The Clerk to provide additional copies of the Minutes for the Public.

- SSDC – Avian Flu Risk – Notice of Defra helpline – 03459 335577.
- SSDC – Use of Covert Cameras by the Public – Rachel Porter.
- Kath Perry – Staffordshire Highways Statistics.
- Kinver Neighbourhood Plan – Relaunch of Regulation 14 Consultation on the draft Plan.
- SSDC – Working Better Together Parish Summit – Thursday, 20th October 2022.
- SPCA Bulletin.
- SSDC – South Staffordshire Housing and Homelessness Strategy 2023-2027 Consultation.
- Housing Plus Group – Annual Report 2021-2022.
- SSDC – Maggie Quinn – Locality 3 – Community Safety Forum – 13th October 2022.

15) PARISH MAINTENANCE

- **Noticeboards**
 - The Clerk to include yellow information strip on every page of Minutes.
 - Noticeboard – Agenda Display
 - Dunlin Drive – T Smitheman
 - Brookhouse Lane – R Tucker
 - School – V Lockley
 - Chapel – J Brindle
 - Brinsford – B Clayton
 - Community Centre – D Betts
- **Advertising in Free Magazine in Parish**

T Smitheman gave details of cost – Meeting arranged for Tuesday, 1st November 2022 to discuss Parish Newsletter.
- Guttering on Community Centre in need of repair – D Betts to undertake repairs and to be reimbursed for any parts purchased.

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16) **NEW PLAY EQUIPMENT**

- New Play Equipment – T Smitheman gave a resume of contact with play equipment suppliers including Jack Moody (Playdale).
J Brindle Declared an Interest

The Clerk confirmed a grant application had been submitted to the Veolia Grant Scheme for play equipment. The Clerk reported that only one in four proved to be successful.

17) **ITEMS FOR DISCUSSION**

a) **Christmas Tree and Lights**

- This matter was deferred.

b) **Website**

- The Clerk reported that he did not have a great knowledge regarding Websites. The Clerk to check with provider regarding training and report to the next Parish Council Meeting.

18) **DATE OF NEXT MEETING**

- Thursday, 10th November 2022.

19) **FINANCE**

a) **Cheque Payments**

It was proposed, seconded and agreed to issue the following cheques:

Date	Cheque No	Details	£
13/10/2022	003683	Parish Clerk	1,060.00
13/10/2022	003684	Litter Picker	411.67
13/10/2022	003685	Litter Picker	411.67
13/10/2022	003686	Litter Picker	405.07
13/10/2022	003687	Parish Handyman	346.73
13/10/2022	003688	HMRC (PAYE)	443.53
13/10/2022	003689	Mazars	480.00
13/10/2022	003690	Litter Picker	57.00
13/10/2022	003691	Cancelled	0.00
13/10/2022	003692	Clerk's Expenses	116.20
		TOTAL:	£3,731.87

Resolved: To issue the above cheques.

b) **Parish Bank Account Balance**

- The Clerk confirmed the Parish Council Bank balance.

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