



## FEATHERSTONE AND BRINSFORD PARISH COUNCIL

Minutes of the Parish Council held on Monday, 28<sup>th</sup> June 2021 at 7.00pm  
in Featherstone and Hilton Community Centre.

Present: F Beardsmore, R Tucker, D Betts, V Lockley, M Perks and T Smitheman

Also Present: County Councillor B Williams  
District Councillor R Cope  
One Member of the Public

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### 1) CO-OPTION OF PARISH COUNCILLOR

It was proposed (F Beardsmore), seconded (R Tucker) and agreed that Christopher Stewart be co-opted as a Parish Councillor for Featherstone and Brinsford Parish Council.

**Resolved: That Christopher Stewart be co-opted as a Parish Councillor for Featherstone and Brinsford Parish Council.**

### 2) COUNTY COUNCILLOR'S REPORT

B Williams reported the following:-

- Covid is the priority at present.
- V Lockley enquired regarding a street light being obscured by tree branches. B Williams replied this was a Housing Association matter.

### 3) DISTRICT COUNCILLOR'S REPORT

R Cope reported the following:-

- Boundary Changes – From 2023 the number of District Councillors to be reduced from 49 to 41. R Cope gave a detailed update including number of electors per Councillor.
- Gave details of HGV's not using the agreed route to the development site and the entrance to the site in the Parish. Meeting arranged with Manager of site.
- Agreed to review current situation regarding waste material deposited on Cat and Kitten Lane.

### 4) PUBLIC PARTICIPATION

#### a) Featherstone Academy

Frank Beardsmore reported the following:-

- Meeting to be held at the School on 2<sup>nd</sup> July 2021 with G Williamson M.P. in attendance.

- Gave details of a letter from the Trust – “Removal of Governing Body”, which included details of when and how Governor’s position was terminated.
- Update of new procedures to be introduced.
- M Perks gave details of communication with the Head Teacher.
- J Dunn commented the Trust have different priorities and gave a detailed update.
- Fifteen children will not be accepted this year and it will be the same next year.
- F Beardsmore said that new entrants living more than 0.30 miles from School will not be accepted. Also said the School supported the new development of houses in the Parish and the expected increase in new entrants. G Williamson M.P. aware of this aspect which was raised at a meeting with the Local Authority and the Trust.
- R Cope commented that when planning application for new houses was submitted was led to believe two additional classes would be formed.
- G Williamson M.P. arranging further meetings.

**5) POLICE MATTERS**

- F Beardsmore confirmed he had spoken to the local PCSO regarding problems with youths in the Parish.
- R Tucker commented theft of catalytic converters from vehicles was increasing.

**6) APOLOGIES**

Apologies for absence were received from J Beardsmore and J Brindle.

**7) MINUTES OF THE ANNUAL GENERAL MEETING AND ANNUAL PARISH MEETING**

It was proposed, seconded and agreed that the Minutes of the Annual General Meeting and Annual Parish Meeting held on the 24<sup>th</sup> May 2021 be approved as a true and correct record.

**Resolved: That the Minutes of the Annual General Meeting and Annual Parish Meeting held on the 24<sup>th</sup> May 2021 be approved as a true and correct record.**

**8) DECLARATION OF INTEREST**

- Councillors T Smitheman, R Tucker, D Betts and V Lockley declared an interest in relation to all matters concerning Featherstone and Hilton Community Centre.

**9) MATTERS ARISING**

**a) Fingerpost**

- C Stewart agreed to review the details of the Fingerpost with a view to making a replacement. The Clerk to purchase a replacement if C Stewart was unable to make a replacement.

**b) Tree Growth over Street Light – 4 Hilton Road**

- The Clerk to notify the Housing Association of this matter.
- c) **Static Caravan at Indian Restaurant (Kings Repose)**
- No details received by District Councillors or the Clerk.
- d) **Meeting with Prison Governors**
- The Clerk to request meetings in the afternoon on a Monday, Wednesday or Thursday.

## 10) **HIGHWAY MATTERS**

- a) C Larvin at SCC Highways reported the following:-

Brookhouse Lane, Featherstone, from junction of Malayan Way/East Road to Cat and Kitten Lane – remedial works are proposed for the following dates:-

16/08/2021 – 18/08/2021 – 09:30 to 15:00 under a road closure, diversion route as attached.

If they are unable to obtain the permit for these dates, then it is proposed for 20/09/2021. I will confirm closer to the time once permits are issued.

They will be carrying out remedial repairs and then re-treating the whole section with a lockdown treatment. This will be at the expense of the contractors.

- b) R Tucker reported on a Site Meeting with C Larvin when the following were discussed:-
- C Larvin agreed regrading the work completed on Brookhouse Lane.
  - Old Lane – Agreed clearance work was needed from start to the end.
- c) The Clerk notify C.Larvin the following:-
- Enquire with C Larvin regarding the road markings at the entrance to the Prison site off New Road.
  - Junction 1 when leaving the M54 needs a Sign stating use both lanes.
  - Further meeting needed with C Larvin regarding East Road – Prison due to recent accidents.

## 11) **REPORT – FEATHERSTONE AND HILTON COMMUNITY CENTRE**

F Beardsmore reported the following:-

- Waiting for revised quotes concerning Heating System.
- Reviewed Bookings and work to be completed.
- Open Night booked for 15<sup>th</sup> August 2021.

## 12) **REPORT – FEATHERSTONE ACADEMY GOVERNOR'S REPORT**

- Already discussed and reviewed.

## 13) **REPORT – FEATHERSTONE FIRST RESPONDERS**

- Attended five incidents.
- Detailed letter received from Ann Rowe regarding the need for a Defibrillator at Brinsford.

R Cope commented the complete installation would cost £1,800. R Cope agreed to forward the contact details for Dawn Woodward to the Clerk.

#### **14) REPORT – SOUTH STAFFORDSHIRE HOUSING ASSOCIATION**

- The Clerk gave details of the reply received from Teresa Smith at SSHA regarding local issues as follows:-

Can we have an exact location of these trees in question please. As you can appreciate, we have a number of trees in the area and an exact location or an address would help us look at our tree survey maps to establish where they are. Can I ask how you have come to the conclusion that the trees are dead? And at risk of falling? Did you obtain a separate inspection from an independent tree surgeon? If you did, could we have a copy please.

In response to 42 South View Crescent, the front gardens are communal which we maintain. However, the back is private, meaning separated by individual fencing which means that they are tenant responsibility. Tenancy conditions which this tenant has signed and agreed to abide by state the following:-

##### 3.12 Garden

3.12.1 To keep your garden well maintained at all times, in a tidy condition and free from rubbish.

3.12.2 You are responsible for maintaining all parts of your garden including grass, trees, bushes, hedges, shrubs, fences and fencing.

3.12.3 You must keep hedges and trees trimmed to a manageable height (for hedges, no more than 1.8 metres high).

3.12.4 You must not allow trees and hedges to become a nuisance or dangerous. You may remove a tree or hedge provided it does not form part of a boundary and you have first obtained written confirmation from your local authority that it is not subject to a Tree Preservation Order, a copy of which you must submit to us before removing the tree or hedge in question.

3.12.5 You must not allow any garden plants, trees or hedges to grow onto or over neighbouring land.

- The Clerk to contact regarding tree locations requiring attention.

#### **15) REPORT – BRINSFORD RESIDENTS ASSOCIATION**

- No matters reported.

#### **16) PLANNING**

##### **a) Brinsford Lodge Discharge of Conditions**

- The Clerk gave details of an email received from Tom Cannon at Haywood Planning Service as follows:-

19/00919/COND

Condition 3 (Acoustic fence) – The Council Environmental Health Officer has raised no objections to the submitted details.

Condition 4 (Widening of East Road) – The County Council Highway Department are unable to provide a definitive timescale for approving the submitted details. Discussions ongoing.

Condition 11 (Changing rooms) – Sport England have requested that two separate officials changing rooms are provided; one for male, and one for female officials. Amended plans required.

Condition 16 (Mitigation measures – ecology) – The County Ecologist has raised no objections to the proposed mitigation measures.

Condition 17 (External lighting) – The County Ecologist and Environmental Health Officer have raised no objections to the submitted details.

Conditions 18 and 19 (Type and location of bat and bird boxes) – The County Ecologist has raised no objections to the proposed details.

Condition 20 (Hard and soft landscaping works) – The Senior Landscape Planning Officer has raised several questions/points of clarification regarding the submitted details (see my email to Charles on 7/6/2021). Clarification awaited.

Conditions 21 and 24 (Tree Protection) – The Council Arboricultural Officer has raised no objections to the submitted tree protection measures.

Condition 26 (Construction works within RPAs) – The Council Arboricultural Officer has raised no objections to the submitted details.

Condition 27 (Drainage – foul and surface water flows) – Sever Trent Water have requested further clarification of the final outfall points for both foul and surface water. Further details required.

Condition 28 (Surface water drainage SuDs) – The LLFA have raised no objections to the submitted details.

Condition 31 (Finished Floor Levels) – The levels shown on the submitted plans appear to be generally acceptable.

#### 19/00919/COND2

Condition 5 (New footway) – This condition requires the new footway to be constructed prior to the occupation of the first dwelling.

Condition 7 (Bin/cycle storage)

Condition 12 (Management and maintenance schedule playing pitch, changing facility, car park and LEAP) – Sport England have requested additional details of the maintenance of the playing pitch etc. – see my email to Charles dated 27/5/2021. Additional information needed.

Condition 13 (Ball stop treatment) – I understand that various options for ball stop treatment are currently being investigated. Additional information to be submitted.

Condition 14 (Display board) – Awaiting further details from the applicant.

Condition 33 (Safety audit – attenuation pond) – Awaiting safety audit from applicant.

- R Cope agreed to contact Tom Cannon regarding details required by the Parish Council to be forwarded to the Clerk.

## 17) **CORRESPONDENCE**

- SSC – L Fowkes – Code of Conduct Complaint – J Brindle.
- SPCA Bulletin.
- Staffordshire Archives and Heritage Newsletter.
- SSC – C Beddows – Local Government Boundary Commission.
- Staffordshire Libraries – Update.
- SCC – Sam Osborne – Holiday Activities and Food Programme.
- Mick and Barbara Griffiths emails asking what do the Parish Council provide. The Clerk to draft a reply mentioning the following:-
  - Employ four litter pickers.
  - Employ a Handyman.
  - Dealt with Covid.
  - Public participation section at Parish Council Meetings when members of the Public can raise issues.
  - Monitor Planning, Highways and Environmental issues.
  - Support First Responders.
- Staffordshire Fire – Community Safety.

## 18) **PARISH MAINTENANCE**

- Dog Waste Bin – It was agreed the Clerk should enquire again with Bob Taylor whether he would purchase a Dog Waste Bin which the Parish Council would reimburse the purchase cost and installation cost.
- The Chairman, F Beardsmore, gave details of funding available for the provision of play equipment at Featherstone. Requirement would be included in a bid being prepared and submitted by Grant Mitchell (SSDC) – Levelling Up Fund Bid – ROF Featherstone.
- T Smitheman reported there were twelve piles of rubble by the Bickford's site. R Cope to check.
- The Clerk to enquire with Oakwood Prison regarding whether they could make two benches for the Parish.

## 19) **ITEMS FOR DISCUSSION**

### a) **Parish Plaque**

- No matters discussed.

### b) **Parish Vacancy**

- No enquiries received regarding vacancy for Brinsford. Will consider all applications.

### c) **Litter Pickers**

- The Chairman and Vice-Chairman to arrange a meeting.

20) **FINANCE**

a) **Cheque Payments**

It was proposed, seconded and agreed to issue the following cheques:-

<b>Date</b>	<b>Cheque No</b>	<b>Details</b>	<b>£</b>
24/05/2021	003491	Came and Co Parish Insurance	1,634.83
28/06/2021	003492	Parish Clerk	1,000.00
28/06/2021	003493	Litter Picker	386.10
28/06/2021	003494	Litter Picker	386.10
28/06/2021	003495	Litter Picker	384.70
28/06/2021	003496	Handyman	346.73
28/06/2021	003497	Cancelled	0.00
28/06/2021	003498	HMRC (PAYE)	408.79
28/06/2021	003499	SPCA (Subscription)	512.00
28/06/2021	003500	Khoo Systems	24.00
28/06/2021	003501	SSDC (G.M.)	165.17
28/06/2021	003502	Came and Co Community Centre	2,676.50
28/06/2021	003503	Sage Payroll	207.00
28/06/2021	003504	Mileage Clerk (Auditor)	31.60
		<b>TOTAL</b>	<b>£8,163.52</b>

**Resolved: To issue the above cheques.**

21) **DATE OF NEXT MEETING**

➤ Monday, 26<sup>th</sup> July 2021.

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**PRIVATE AND CONFIDENTIAL**

**22) COUNCILLOR JOHN BRINDLE**

- The Chairman, F Beardsmore, and Vice-Chairman, R Tucker, gave a review of the circumstances and actions of J Brindle that resulted in a Code of Conduct complaint.
- It was proposed, seconded and agreed that Councillors present were not happy to accept J Brindle as a member of Featherstone and Brinsford Parish Council.

**Resolved: Councillors were not happy to accept J Brindle as a member of the Parish Council due to his conduct.**

The Meeting closed at 9.33pm.

F Beardsmore  
Chairman