



# FEATHERSTONE AND BRINSFORD PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Wednesday, 20<sup>th</sup> June 2018 at 7.00pm  
at Featherstone and Hilton Community Centre, Baneberry Drive, Featherstone

Present: F Beardsmore, D Betts, J Brindle, M Perks, R Tucker, T Smitheman,  
J Beardsmore and I Harvey

Also Present: District Councillor R Cope  
Seven Members of the Public  
R Young – Clerk to the Council

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## **PUBLIC PARTICIPATION**

N Craddock gave details of severe flooding during heavy rainfall between Caravan Site and fence on New Road. The Chairman, F Beardsmore, to review options with N Craddock. H Preston highlighted the need to tidy the shrubs and bushes around the Community Centre. Options regarding Contractors reviewed with offers of help from Parishioners. F Beardsmore to meet Contractor regarding ground maintenance around the Community Centre.

### **1) APOLOGIES**

Apologies for absence were received from J Griffiths and S Graham.

### **2) MINUTES**

It was proposed, seconded and agreed that the Minutes of the Annual Parish Meeting and the Annual General Meeting held on the 10<sup>th</sup> May 2018 be approved as a true and correct record, subject to the deletion of J Harvey and inclusion of I Harvey in Section 1 of the Chair's address in the Annual Parish Meeting Minutes.

**Resolved:**

**To approve the Minutes of the Annual Parish Meeting and Annual General Meeting held on the 10<sup>th</sup> May 2018, subject to the above amendment.**

### **3) DECLARATION OF INTEREST**

Councillors J Brindle, T Smitheman, R Tucker and F Beardsmore declared an interest in relation to all matters concerning Featherstone and Hilton Community Centre.

### **4) POLICE MATTERS**

R Tucker commented he was disappointed there was no Police Report, especially as five cars broken into at Brinsford. R Tucker said lack of Police Report is evidence of the lack of Police attention. The Clerk to enquire as to why no report. F Beardsmore commented it was disappointing there was no follow-up after the incident at Brinsford.

The Clerk to enquire with PCSO J Stevens regarding the start-up of Drop-in sessions.

**5) COUNTY COUNCILLOR'S REPORT**

The Clerk reported no report had been received. I Harvey said it was disappointing and T Smitheman commented both Police and County Councillor attend Essington Meetings.

**6) DISTRICT COUNCILLOR'S REPORT**

District Councillor R Cope reported the following:-

- Call for sites delayed six weeks until August 2018 due to concerns regarding protection of Cannock Chase (Environment Issues) which needs to be included in documentation.

**7) MATTERS ARISING**

**a) New Road – Unofficial Truck Stop**

B Williams agreed to review this matter after discussion with M Deaville.

**b) Mobile CCTV**

Helen Marshall confirmed the following:-

“Would need to confirm locations you are thinking of and the reasons why and then I could discuss the location with the Police. Unless it is a location that is controversial I wouldn't see it as a problem”.

The Clerk to enquire with D Pattison regarding Parish Council involvement.

**c) Site Allocation Document - Brinsford**

Kelly Harris (SSDC) confirmed the following :-

There has been no material change to site 168 (Land at Brinsford Lodge) through the Examination process.

The allocation as part of the Site Allocations Document (SAD) is for a minimum of 60 dwellings (which is in Policy SAD p.32) in order to accommodate the community benefits required. The detail of what the site must deliver can also be found on page 92 and 93 of the SAD document.

The SAD has now been found sound by the inspector, however, we are now having to carry out some further work to ensure that the document is in compliance with a recent EU Court Ruling on how Habitat Regulation Assessments are carried out. Is it envisaged that this process will be a formality and that it will not make any changes to any of the chosen sites within the SAD, and once this work has been completed the SAD will then be put to members to adopt.

After this time any planning application for the site will need to be submitted in accordance with the requirements of the SAD, referred to above.

**8) HIGHWAY MATTERS**

- Follow-up Meeting to be held with Mark Deaville 10<sup>th</sup>-12<sup>th</sup> September 2018.

- Clerk to enquire if camera on A460 at Featherstone is operational.
- Clerk to ask Mark Keeling for a Site Meeting at Brook Lane to discuss condition.
- The Clerk to request a meeting with both Councillor Councillors to discuss Highway issues including the following:-
  - Re-surfacing of Village roads.
  - Brookhouse Lane.
  - Drain clearance.
  - Water accumulation opposite Red, White and Blue.
  - Entrance to South Crescent.
  - Merging traffic on island (M54/A460).
  - North Crescent – Feasibility Study regarding One Way System.
  - Storm drain damage – Brookhouse Lane opposite 'T' junction by path opposite Turnstone Drive. (Also report to Highways). Road subsided.
- Parking issue to be reported to Traffic Enforcement.
  - Top of South Crescent and North Crescent – Most evening parking abuse.
  - Vans/vehicles over path – bottom section by the Shops on The Avenue.

**9) REPORT – FEATHERSTONE AND HILTON COMMUNITY CENTRE**

Frank Beardsmore reported the following:-

- Contractor to review and quote to cut back vegetation.
- Need to have tidy-up before 30<sup>th</sup> June 2018 for Armed Forces Day.
- Reviewed grass cutting timing – R Cope agreed to contact Andy Cousins (SSDC).
- Two cigarette wall bins to be fitted.

**10) REPORT – FEATHERSTONE ACADEMY GOVERNOR'S REPORT**

- I Harvey confirmed that Children's Appeals to be considered on the 27<sup>th</sup> June 2018. (Two Appeals).

**11) REPORT – FEATHERSTONE FIRST RESPONDERS**

- The Clerk to establish contact.
- The Clerk to send thank you letter to Sam Bate.
- T Smitheman reported that Essington removed Grant Cap. The Clerk to enquire with Essington Parish Council as to why they had decided not to give a grant to the First Responders.
- The Clerk to contact regarding money back on Vehicle Repair.

**12) REPORT – SOUTH STAFFORDSHIRE HOUSING ASSOCIATION**

- Meeting arranged with Alison Morton to discuss outstanding issues – 3.00pm on 2<sup>nd</sup> July 2018.

**13) PLANNING**

**a) Planning Applications Received**

- None received.

**b) Enforcement Cases**

- 18/00310/UNDEV  
Oak Tree Caravan Site, New Road, Featherstone  
Engineering Operation to raise levels of the land.  
J Brindle Declared an Interest.

**c) District Councillor R Cope**

- Meeting arranged for 3<sup>rd</sup> July 2018 at Moseley Hall – National Trust.
- Reviewing planning application 18/00142/FUL, Allotment Garden, Cannock Road – Regarding Dropped Kerb.

**14) CORRESPONDENCE**

- Locality 3 Police Accountability Forum – 27<sup>th</sup> June 2018 – 5.00 - 6.30pm. Cheslyn Hay Village Hall.
- Goodlife Energy Scheme – Community Centre Energy.
- Highways England – Monthly Update.
- SPCA – Bulletin.
- Playsafety Limited – Notification of Inspection.
- E Ogram (SSDC) – 2017 Residents Survey – 34% of residents in South Staffordshire agree dog fouling is the area that needs improvement.
- Staffordshire County Council – Pothole Update – (None achieved in Parish).
- Andrew Aston (SSDC) Grass Cutting Update.
- South Staffordshire Council – Civic Sunday Invitation – 1<sup>st</sup> July 2018.
- Mick Griffiths – State of Community Centre Grounds.
- Steve Bowker – Letter requesting donation towards Armed Forces Day Event.

I Harvey Declared an Interest and did not vote.

It was proposed (J Brindle), seconded (R Tucker) and agreed to donate £350.00.

**Resolved:**

**To donate £350.00 to the Armed Forces Day.**

- Gavin Williamson M.P. – Copy letter from John Henderson, Chief Executive, regarding Highway Issues.
- Three Ownership – Henry Squire & Sons Ltd – Copy correspondence by H Lobuczek and S Does.
- Featherstone Academy PTA – Children’s Visit to see Aladdin – Request for Donation towards cost.

I Harvey and M Perks Declared an Interest and did not vote. T Smitheman said he was not comfortable and would not vote.

It was proposed (R Tucker), seconded (D Betts) and agreed to donate £914.00 towards the cost of children’s trip to see Aladdin.

**Resolved:**

**To donate £914.00 to Featherstone Academy PTA towards the cost of a children’s trip to see Aladdin.**

- Graham Hughes – Emails regarding tree maintenance on boundary of Featherstone Academy.
- The following matters discussed:-

- Councillors reviewed correspondence from Graham Hughes.
- Three quotes required for proposed work.
- Opinion of Steve Dores (SSDC).
- Responsibility for Trees including the Housing Association.
- Parish Council have meeting with Housing Association on the 2<sup>nd</sup> July 2018 and will raise subject.
- R Tucker commented the Parish Council have no obligation.

**15) PARISH MAINTENANCE**

- The Clerk to forward a letter of thanks to M Longdon for work completed.
- The Clerk to contact Highways Agency regarding Mile Wall opposite the Restaurant on A460 regarding repair needed.
- D Betts reported HMP Oakwood are willing to provide outside workers to assist in the Parish. The Clerk to enquire with HMP Oakwood.
- Councillors to consider rating system for Shop Displays in the Parish.
- Proposed to have organised Litter Picks in the Parish to reduce the amounts of discarded litter. Councillors to consider dates for organised Clean Up Days.
- T Smitheman reported a meeting had been arranged with Playground Supplies to review options on 5<sup>th</sup> July 2018. F Beardsmore commented he had visited Coven Play Area which is a credit to the Parish.
- The Clerk to write to Gavin Williamson M.P. concerning litter adjacent to the exit lane from the M54 to the A460.
- Brookhouse Lane/Cat and Kitten Lane – Considerable amount of rubbish requires removal – Request South Staffordshire Council to issue Tidy Up Order.
- Fingerposts – Await delivery of new stock.

**16) 50<sup>th</sup> Anniversary of Closure of Hilton Main**

- Deferred until next meeting.

**17) DATE O NEXT MEETING**

- Thursday, 12<sup>th</sup> July 2018.

**18) FINANCE MATTERS**

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**a) Accounts**

The clerk circulated to Councillors the Receipts and Payments Schedule for the year ended 31<sup>st</sup> March 2018 giving details of transactions. The Clerk also reported details of the Audit.

**b) Governance**

It was proposed (J Brindle), seconded (R Tucker) and agreed the Annual Governance Statement for 2017/2018 be signed by the Chairman and Parish Clerk.

**Resolved:**

**That the Chairman and Parish Clerk should sign the Annual Governance Statement.**

**c) Annual Return 2017/2018**

It was proposed (J Brindle), seconded (R Tucker) and agreed the Accounting Statements for 2017/2018 be signed by the Chairman and Parish Clerk.

**Resolved:**

**That the Chairman and Parish Clerk should sign the Accounting Statement for 2017/2018.**

**d) Cheque Payments**

It was proposed (R Tucker), seconded (J Brindle) and agreed to issue the following cheques:-

<b>Date</b>	<b>Cheque No</b>	<b>Details</b>	<b>£</b>
17/06/18	003089	C Hill	339.30
17/06/18	003090	R Edmunds	271.50
17/06/18	003091	K Parkes	336.90
20/06/18	003092	Towergate Insurance	3,194.03
20/06/18	003093	R Young	937.60
20/06/18	003094	Waterplus	320.55
20/06/18	003095	Khoo Systems	24.00
20/06/18	003096	HMRC (PAYE)	369.60
20/06/18	003097	Came and Co (Parish Insurance)	1,682.45
20/06/18	003098	R Young (Mileage)	39.15
20/06/18	003099	SSDC (GM)	92.52
20/06/18	003100	Veolia	397.56
20/06/18	003101	Vaughan Davies	120.00
20/06/18	003102	FHCC	30.00
20/06/18	003103	Featherstone Academy PTA	914.00
20/06/18	003104	S Bowker (Donation)	350.00
		<b>TOTAL</b>	<b>£9,419.16</b>

**Resolved:**

➤ **To issue the above cheques.**



**19) PRIVATE AND CONFIDENTIAL**

**a) Chapel Gates**

- It was proposed, seconded and agreed the Clerk should contact Craig Lloyd requesting he return the keys to the gates to the Chairman.

**Resolved:**

**That Craig Lloyd be asked to return the keys to the Chairman.**

- C Lloyd had resigned as gate keeper.
- C Lloyd's wife had volunteered to open/close the gates. This offer had been declined by the Parish Council due to insurance liability concerns.
- The Clerk to send a letter of thanks to C Lloyd.

**b) Partition of the Parish**

- Clerk gave resume of Community Governance Review (SSDC – 14<sup>th</sup> December 2017).
- R Tucker said we need to obtain the views of the residents of Brinsford.
- F Beardsmore said a meeting with the new Chairman of the Residents' Association should be arranged.

The Meeting closed at 10.38pm.

F Beardsmore  
Chairman