



# FEATHERSTONE AND BRINSFORD PARISH COUNCIL

Minutes of a Meeting of the Parish Council  
Held on Thursday, 9<sup>th</sup> November 2017 at 7.00pm  
in Featherstone and Hilton Community Centre, Baneberry Drive, Featherstone

Present: F Beardsmore, R Tucker, A Roche, S Graham, T Smitheman, M Perks,  
J Beardsmore, J Brindle and D Betts

Also Present: Two Members of the Public  
R Young – Clerk to the Council

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## 1) **PUBLIC PARTICIPATION**

- Police activity in the Parish mentioned.
- Reviewed overgrown hedges in the Parish.
- CCTV locations.

## 2) **APOLOGIES**

Apologies for absence were received from J Griffiths, I Harvey, R Cope, H Lobuczek and B Williams.

## 3) **MINUTES**

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 12<sup>th</sup> October 2017 be approved as a true and correct record, subject to the following amendments.

- Delete: "SSDC". Include: "SSC".
- 9a) Delete: "Another Lane". Include: "Another Line".

**Resolved:**

**To approve the Minutes of the Parish Council Meeting held on the 12<sup>th</sup> October 2017, subject to the above amendments.**

## 4) **DECLARATIONS OF INTEREST**

Councillors J Brindle, T Smitheman, R Tucker, F Beardsmore and J Beardsmore declared an interest in relation to all matters concerning Featherstone and Hilton Community Centre.

## 5) **POLICE MATTERS**

- Locality 3 Police Accountability Forum – 1<sup>st</sup> November 2017.
  - F Beardsmore reported he discussed the role of the PCSO's and requested details of their defined role.
  - It was confirmed at Forum Meeting that all Parish Councils should receive a Police Report.

- Email from Jamie Buzzard confirming Staffordshire Police are dealing with incidents of Anti-Social Behaviour in the Parish.

**6) COUNTY COUNCILLOR'S REPORT**

- No matters were reported.

**7) DISTRICT COUNCILLOR'S REPORT**

**H Lobuczek**

- Email dated the 9<sup>th</sup> November 2017 mentioned the following:-
  - Community Action Group (Lay-by) – Governance.
  - Locality 3 Police Accountability Forum.
  - Crime and Anti-Social Behaviour.
  - Small Business Saturday, 17<sup>th</sup> December.
  - Parish Website.

**8) POLICE MATTERS**

**a) Miner's Memorial**

- Councillors reviewed location options regarding the siting of a Memorial Bench.

**b) Shareshill Church – Retirement of Vicar**

The Clerk gave details of letter received from The Ven. Simon Baker who confirmed he had “noted the Parish Council’s view as to the location of a Church house in Featherstone and will make sure that this is brought into discussions”.

**c) Recording of Meetings**

S Graham commented as follows:-

- Confirmed contacted L Fowkes (SSC) and D Cambell (SSC) on this matter.
- Protocols and law may not be the same.
- T Smitheman said he was concerned Private and Confidential matters had been recorded.
- The Clerk was requested to check advice regarding recordings.

**d) Helen Marshall – Mobile CCTV**

- The Clerk to invite Helen Marshall to the December 2017 Parish Council Meeting to discuss and demonstrate the options concerning a mobile CCTV unit.

**e) Bus Service on Baneberry Drive**

- The Clerk to outline details to County Councillor B Williams.

**9) HIGHWAY MATTERS**

- a) M54/A460 Traffic Island – The Clerk to enquire with Mark Keeling regarding progress with the removal of lines and installation of a sign for traffic merging.
- b) Clerk to report damaged sign on South Crescent.

- c) The Clerk to enquire with Mark Keeling as to how the entrance to South Crescent could be narrowed. It was agreed white lining would have no impact.
- d) Drainage issue on Brookhouse Lane to stop ponding – No progress.
- e) Drainage on A460 reviewed. Clerk to notify SCC Highways of accumulation of water opposite the Red, White and Blue and the need for drainage clearance from Traffic Lights on A460 to Parish sign (Cannock side).
- f) A460 – Lay-by
  - Land owned by SCC Highways.
  - County Councillor Community Fund available – The Clerk to enquire with K Perry and B Williams.
  - Agreed to form Residents’ Committee which should be correctly structured. The Clerk to contact Sian Carpenter.
- g) The Clerk to report the following:-
  - Advertising on A460/M54 island.
  - Drain clearance opposite 17-19 The Avenue.
  - Pothole on Brookhouse Lane just past houses.
  - M54/A460 island – four gravel boards missing.

**10) REPORT – FEATHERSTONE AND HILTON COMMUNITY CENTRE**

J Beardsmore reported the following:-

- Accounts to be circulated next month.
- Very quiet at the Centre.
- To contact the Probation Service regarding work around the Centre.
- The Clerk to obtain a quote from SSC to undertake a one off tidy up around the Centre.
- The Clerk to request British Gas to service the Heating Boiler.
- Twenty years celebration of the Community Centre on the 22<sup>nd</sup> December 2017.

**11) REPORT – FEATHERSTONE ACADEMY GOVERNOR’S REPORT**

➤ J Brindle reported the following:-

- Governor’s meeting well attended.
- Declarations of Interest signed.
- Teachers seconded to other schools.
- Head Teacher looking at option to assist other schools 2-3 days each week.
- School doing very well.
- R Tucker commented that Teachers working at other schools may have a detrimental impact on the School.

➤ SPCA had advised that the Parish Council had no specific powers to grant aid to educational establishments. The Clerk to obtain an opinion from D Pattison (SSC) concerning donations to schools.

**12) REPORT – FEATHERSTONE FIRST RESPONDERS**

➤ S Bate reported the First Responders had attended 23 incidents during the last month.

- Councillors reviewed the present repair cost of £870.00 for the First Responders vehicle. The Clerk to explain to First Responders they should approach other Parish Councils for financial assistance.
- It was proposed (R Tucker), seconded (J Beardsmore) that £870.00 should be donated to Featherstone First Responders.

**Resolved:**

**To donate £870.00 to Featherstone First Responders for Vehicle Repairs and Maintenance.**

- The Clerk to request details of annual repair and maintenance costs of the vehicle.

**13) REPORT – SOUTH STAFFORDSHIRE HOUSING ASSOCIATION**

The Clerk reported a meeting had been arranged with Clare Smallwood and Teresa Smith to discuss outstanding matters for 24<sup>th</sup> November 2017 at 2.00pm – Featherstone and Hilton Community Centre.

**14) PLANNING**

**a) Planning Applications**

- i) 17/00952/FUL  
Single storey rear extension and new first floor side extension over existing garage.  
21 Widgeon Grove, Featherstone

**b) Planning Decisions**

- i) 17/00728/FUL  
4 Honeysuckle Drive, Featherstone  
Extensions  
**Application Approved**
- ii) 17/00802/FUL  
11 Sorrel Close, Featherstone  
First Floor Bedroom and En-suite  
**Application Approved**
- iii) 17/00779/FUL  
10 Monument Drive, Featherstone  
Single storey side and rear extension.  
**Application Approved**

**c) Appeals**

- i) Planning Inspectorate APP/C3430/C/17/3171962  
Land and Premises at F W Bickford and Sons, WV10 7NZ  
**Appeal Dismissed**

**15) CORRESPONDENCE**

- SSC – Home Alone at Christmas.
- SPCA – Bulletin.
- Citizens Advice South Staffordshire – Annual General Meeting 2016-2017 – Friday, 24<sup>th</sup> November 2017.

J Brindle declared an interest.

- Stop the Gailey Freight Hub – The Clerk to request details of meeting.
- H Lobuczek – Formal setup of a new Community Action Group – Governance. The Clerk to enquire with D Pattison (SSC) as to the role of a Village Agent.
- SSC – Decision not to hold a Remembrance Service until 2019. Parish Council disappointed. The Clerk to ask if the service could be held on a Friday.
- SSC – Small Business, Saturday, 2<sup>nd</sup> December 2017.
- SSC – Helen Marshall requesting details of any Christmas Fairs or Markets to be held in the Parish.
- The Pensions Regulator.
- Featherstone Methodist Church – Letter from Dawn Randell inviting Councillors to the Christingle on Sunday, 3<sup>rd</sup> December 2017 with a Parish Council representative to switch on the lights.
- South Staffordshire Community Lottery Poster.
- SPCA – AGM – Meeting 4<sup>th</sup> December 2017.
- SPCA – Annual Report and Accounts 2016-2017.

**16) PARISH MAINTENANCE**

- Ted Whitehouse – Leaves and tidy up required on alley by the Red, White and Blue. The Clerk to notify the Brewery.
- College Site (Brinsford) – Trees and bushes removed – Trees and hedges need protection – Clerk to notify S Dores at SSC.
- Noticeboards need to be reviewed – The Clerk to provide a list of Councillors' details and dates of meetings.
- Horse Play Area (Brinsford) – S Graham confirmed she had notified the Housing Association of the horse who had arranged for a sign to be installed.
- Waste bin on Lamppost by School – Waste bin still on floor – The Clerk to contact SSC again.
- Liquid salt for Parish – J Brindle confirmed liquid salt delivered. The Clerk to check with insurers regarding use of liquid salt on footpath and car park with regard to public liability.
- Children's Park Signage – The Clerk to purchase two more signs.

**17) NEIGHBOURHOOD PLAN**

- The Clerk to obtain confirmation that funding is still available.
- The Clerk confirmed that SSC had confirmed that no Parish Council had produced a Neighbourhood Plan to date in the District.

**18) TWINNING**

The Clerk to obtain details of the Town Twinning Scheme.

**19) FACEBOOK PAGE**

- Councillors reviewed advertising options.
- F Beardsmore commented a picture of the new play equipment at Brinsford should be included on the Facebook page.

**20) ANY OTHER BUSINESS**

- No matters were raised.

**21) FINANCE**

**a) Cheque Payments**

It was proposed (R Tucker), and seconded (J Brindle) and agreed to issue the following cheques:-

<b>Date</b>	<b>Cheque No</b>	<b>Details</b>	<b>£</b>
09/11/17	002623	British Gas Maintenance	1,003.52
09/11/17	002624	Autoguard Alarms	218.40
09/11/17	002625	Playsafety Limited	96.60
09/11/17	002626	Veolia	368.38
09/11/17	002627	Hampshire Flag	166.55
09/11/17	002628	Khoo Systems	72.00
09/11/17	002629	R Edmunds	260.00
09/11/17	002630	C Hill	325.00
09/11/17	002631	C Lloyd	50.50
09/11/17	002632	K Parkes	325.00
09/11/17	002633	R Young	937.60
09/11/17	002634	HMRC (PAYE)	369.85
09/11/17	002635	Grant Thornton	360.00
09/11/17	002636	R Young (Motif)	5.80
09/11/17	002637	Schneider Electric	780.00
09/11/17	002638	HCI Data	83.88
09/11/17	002639	Fazeley Signs	51.12
09/11/17	002640	FHCC	30.00
09/11/17	003001	S Bowker (Wreath)	16.50
09/11/17	003002	Featherstone First Responders	870.00
09/11/17	003003	F Beardsmore (Wreath)	25.00
		<b>TOTAL</b>	<b>£6,415.70</b>

**Resolved:**

- **To issue the above cheques.**

**PRIVATE AND CONFIDENTIAL**

**22) CODE OF CONDUCT**

Deferred until the next Parish Council Meeting.

**23) COMMUNITY GOVERNANCE REVIEW**

To be an Agenda item at the next Parish Council Meeting.

The Meeting closed at 9.35pm.

F Beardsmore  
Chairman