



FEATHERSTONE AND BRINSFORD PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Thursday, 13th July 2017 at 7.00pm
in Featherstone and Hilton Community Centre, Baneberry Drive, Featherstone

Present: F Beardsmore, T Smitheman, M Perks, J Beardsmore, J Brindle, R Tucker, D Betts,
I Harvey and A Roche

Also Present: H Lobuczek
R Young – Clerk to the Council

Prior to the start of the meeting Tim Plagerson (RPS Planning) and a colleague gave an update regarding site allocations and the housing need for the Parish.

PUBLIC PARTICIPATION

P and H Morris gave details of the need to improve Featherstone Lane. Options outlined including land purchase. F Beardsmore commented he would discuss subject with County Councillor.

1) APOLOGIES

Apologies for absence were received from J Griffiths, S Graham and R Cope.

2) MINUTES

It was proposed, seconded and agreed that the Minutes of the Parish Council Meeting held on the 22nd June 2017, subject to one amendment (2b – delete M54, include A460), be approved.

Resolved:

- **To approve the Minutes of the Parish Council Meeting held on the 22nd June 2017.**

3) DECLARATION OF INTEREST

Councillors J Brindle, R Tucker, T Smitheman, J Beardsmore and F Beardsmore declared an interest in relation to all matters concerning Featherstone and Hilton Community Centre.

4) POLICE MATTERS

- Meeting arranged with Inspector Richard Meadan.
- J Brindle reported existing CCTV turned off by SDC.
- I Harvey gave details of a young person who appears to be dealing in drugs.
- Councillors reviewed incidents of underage drinking and car theft.

- The Clerk circulated Crime and ASB reports for Featherstone and Essington received from Helen Marshall (SSDC).

5) COUNTY COUNCILLOR'S REPORT

- No matters reported.

6) DISTRICT COUNCILLOR'S REPORT

H Lobuczek reported the following:-

- SSDC – Business Transport Team – Productivity Expert Program.
- Outlined details concerning Rail Freight Terminal – Development would create 8,500 jobs. Intends to attend all meetings.

7) MATTERS ARISING

a) Brinsford – Residents Association

The Clerk to request copies of the minutes for the last Brinsford Resident Association Meeting.

b) Hilton Parish Council

F Beardsmore said he hoped the Parish Council would resolve all issues and find agreement.

c) Gavin Williamson M.P. – Prison Meeting

The Clerk reported the meeting with the Prison Governors and Gavin Williamson had been arranged for the 1st September 2017 at 1.00pm at Featherstone and Hilton Community Centre.

d) Highways Matters

The Chairman, F Beardsmore, and County Councillor B Williams to review the following:-

- Ponding on A460 opposite Red, White and Blue Public House (Tree Side) – Reference 4078428.
- Brookhouse Lane Ponding – M Keeling confirmed installation of drain included on list of work to be undertaken.
- M54/A460 Traffic Island – Road Markings – Project Engineer, M Winkett, stated no plans to carry out further work.
- South Crescent – Make entrance smaller – Chicane suggested.
- Large signs where two lanes into one on A460 approaching M54 island “Use Both Lanes”.
- HGV limitation.
- Amendment to School Signs.

8) HIGHWAY MATTERS

- No further Highway matters were mentioned.

9) REPORT – FEATHERSTONE AND HILTON COMMUNITY CENTRE

J Beardsmore reported the following:-

- Accounts to be available for September Parish Council Meeting.
- The Clerk to contact Schneider Electric regarding repair work required.
- Drain pipes have been pulled off building.
- Zumba sessions – Problems with youngsters taking bags.
- Large room decoration would cost £1,500.00.
- Clerk to check with District Council as to how many Disabled Parking places required. Total of 52 places at present with two Disabled Places.
- Probation Service attendance now stopped.
- F Beardsmore gave details of overgrown trees onto Hilton Road.
- It was proposed (D Betts), seconded (J Brindle) to remove one tree plus branches at a cost of £400.00 plus VAT.

Resolved:

- **To remove one tree plus branches overhanging Hilton Road.**

10) REPORT – FEATHERSTONE ACADEMY

- Ofsted – received good grade
- Team Litter Pick – Children given a pack.
- Performing Art Show held on the 11th July 2017.
- Councillors reviewed the need to trim trees and bushes.

11) REPORT – FEATHERSTONE FIRST RESPONDERS

- The Clerk to forward a letter requesting updates regarding activity in Parish.

12) REPORT – SOUTH STAFFORDSHIRE HOUSING ASSOCIATION

- The Clerk gave an update regarding the transfer of land for the Miners' Memorial.
- Drainage at Blue Lane Garages – Jet washed and cleared.
- Tree on Old Hall Road alley – Requesting quote to reduce the Crown by 4m to alleviate the forks and subsiding limbs.

13) PLANNING

a) Planning Applications

- 16/001134/FUL
Redevelopment of Residential Park Home site to include erection of 27 No. dwellings and associated site.

Concerns raised regarding the following:-

- Density of houses.
- Parking space available.
- Size of gardens – Lack of amenity space.
- Impact on Caravan Pitches in the area.
- School and Health Centre capacity.
- Already meeting local need for houses. If accepted would this reduce number of houses in Local Plan?
- Visibility splay for vehicles going onto New Road.

b) Planning Appeal

- Mr John Bickford
APP/C3430/C/17/3171962
15/00381/BOC
Appeal start date – 10th July 2017
Without Planning Permission, the unauthorised material Change of Use of the land for the storage of trailers/vehicles.

14) CORRESPONDENCE

- Office of the Police and Crime Commissioner, Staffordshire – Cyber Crime.
- SPCA – Bulletin.
- Shona Frost (SCC) – PSMA Registration.
- Office of the Police and Crime Commissioner, Staffordshire – SPACE Scheme.
- West Midlands Interchange – Stage 2 Consultation.
- Laura Malcolm (SSDC) – Let’s Work Together letter dated 22nd June 2017 from A W Bate and J Bate thanking the Parish Council for donation of £250.00.
- Lorraine Fowkes – South Staffordshire Council – Code of Conduct Complaint – S Graham and J Griffiths against F Beardsmore – Letter dated 4th July 2017.

15) PARISH MAINTENANCE

- I Harvey requested the Chairman, F Beardsmore, to mention the cones outside the school to Inspector Richard Meadan.
- I Harvey gave details of the bus route from New Road and the site of the Bus Stop by the entrance to the Community Centre on Baneberry Drive. The clerk to check the agreed Bus Stop locations.

16) ITEMS FOR DISCUSSION

16a) Neighbourhood Plan

- The Clerk circulated copies of the “Quick Guide to Neighbourhood Plans”.
- The Clerk mentioned the following:-
 - Need for a Working Group.
 - Grants available.
 - Need to appoint a Planning Specialist.
 - Advice can be obtained from “Locality”.

16b) FACEBOOK PAGE

- Need to review Parish Council Website.
- M Perks said many people refer to Facebook. More mobile system.
- I Harvey commented Facebook has a generation aspect with no cost.
- T Smitheman said Facebook is very good.
- F Beardsmore said the Parish Clerk needs training for the Website.
- M Perks and F Beardsmore to look at option to set up Facebook for the Parish Council.
- I Harvey to enquire regarding the Website at the school.

16c) BICKFORDS APPEAL

- Details discussed under Planning section of the meeting.

16d) PARISH CLERK

The Clerk was asked to leave the meeting. It was proposed, seconded and agreed to increase the Parish Clerk’s salary by 4% and to incorporate the £85.00 for expenses with no percentage increase into the Parish Clerk’s monthly salary.

Resolved:

- **To increase the Parish Clerk's salary by 4% and incorporate the £85.00 expenses into the taxable monthly salary.**

17) ANY OTHER BUSINESS

- T Smitheman mentioned that Driving Schools were still using roads on the Estate.
- The Clerk to purchase a better recording machine for Parish Council meetings.
- It was proposed (J Brindle), seconded (I Harvey) that no Parish Council meeting should be held during August 2017. R Tucker did not agree to the proposal.

Resolved:

- **It was agreed no meeting would be held during August 2017.**
- **Play Equipment - Featherstone**
The Clerk mentioned the following:-
 - Need to identify what children in the Parish would like in a play area.
 - Funding available – Assistance from A Elliot.
 - Compare existing play equipment sites.
 - Compare play equipment supplier products and cost.
 - Working group needed to review all options.
- Code of Conduct – The Clerk circulated copies of the NALC Code of Conduct to Councillors.
- It was proposed, seconded and agreed to reaffirm the application of the Code of Conduct.

Resolved:

- **To reaffirm the adoption of the NALC Code of Conduct.**

18) FINANCE

a) Featherstone and Hilton Community Centre - Roof

It was proposed (J Brindle), seconded (D Betts) that the replacement roof is value for money and an excellent specification.

Resolved:

- **That the Community Centre replacement roof is value for money and an excellent specification.**

b) Cheque Payments

It was proposed (R Tucker) and seconded (J Brindle) and agreed to issue the following cheques:-

Date	Cheque No	Details	£
13/07/17	002902	R Young – Parish Purchases	115.40
13/07/17	002903	Danecourt Roofing Limited	45,360.00
13/07/17	002904	R Young – Expenses	85.00
13/07/17	002905	Veolia	368.38
13/07/17	002906	R Edmunds	260.00
13/07/17	002907	C Hill	325.00
13/07/17	002908	C Lloyd	50.00
13/07/17	002909	K Parkes	325.00
13/07/17	002910	R Young	836.00
13/07/17	002911	FHCC	30.00
13/07/17	002912	HMRC (PAYE)	328.78
		TOTAL	£48,083.56

Resolved:

- **To issue the above cheques.**

19) DATE OF NEXT MEETING

- **Thursday, 14th September 2017.**

The meeting closed at 10.25pm.

F Beardsmore
Chairman